

What to include in your budget

As part of your Victorian Junior Landcare and Biodiversity Grants application, you will need to develop a budget for your project. Your budget should be made up of the following components:

- Item Description – a short description of the item (including the total number of each item and the cost per item)
- Category - select from the drop-down list
- Funding requested – the amount of grant money requested for the item
- In-kind contributions – any items, materials or funding that you, or a collaborating party, are contributing towards the project. This could include parent / volunteer labour, donated goods, etc. In-kind contributions support your application by covering items that are not funded through this grants program.
- Comment/Justification (if required)

Please see the sample budget on the following page.

Please note: Some budget items/categories have limits on the funding available, as per the below table:

Budget category	Limit (\$)
Bus hire	\$2,000
Landscaping and building/infrastructure materials	\$2,000
Logs and rocks (within 2k infrastructure limit)	\$200*
Delivery of materials	\$200
Contractors	\$1,000
Tools and equipment	\$1,500
Technology or electronic equipment	\$1,000
Signage	\$1,000
Catering	\$500

*Included *within* Landscaping and building/infrastructure materials total

2020 Victorian Junior Landcare and Biodiversity Grants



Environment,
Land, Water
and Planning

Item Description	Category	Funding Requested (Column A)	In-Kind Contributions (Column B)	Total Cost (Column A+B)	Comment / Justification
Indigenous tube stock (including Wallaby Grass, Kangaroo Grass, Acacia sp., Eucalyptus sp.) 500 @ \$1.50	Plants, tree guards and stakes	\$ 750.00		\$750.00	Order attached to application
Bamboo stakes (2 packs of 250 @ \$45 each)	Plants, tree guards and stakes	\$90.00		\$90.00	1 stake per plant
Cardboard carton tree guards (1 pack of 500 @ \$90 each)	Plants, tree guards and stakes	\$90.00		\$90.00	
Nest boxes: 5 units @ \$30.00	Nest boxes/habitat creation	\$150.00		\$150.00	
Wheelbarrows: 2 units @ \$100.00	Tools and equipment	\$200.00		\$200.00	
Revegetation tools (shovels, rakes, mattocks, mallets) 18 units @ \$20.00	Tools and equipment	\$360.00		\$360.00	
Other tools & equipment (hand trowel, hand fork, watering cans) 20 @ \$10.00	Tools and equipment	\$200.00		\$200.00	
Gardening gloves (50 units @ \$3.20)	Tools and equipment	\$160.00		\$160.00	
Permanent interpretative signage (1 sign x \$450)	Signage	\$450.00		\$450.00	Quote attached to application
Site preparation – contractor spraying weeds, including labour & material costs (3 people x 6hrs @ \$50.00 hr)	Contractors	\$900.00	\$300	\$1,200.00	Local contractor, school discount of \$300 provided. Quote attached to application.
Full day educational incursion - involving guest speaker & monitoring activities	In/Excursion	\$1,000.00		\$1,000.00	Wildlife presenter, discussing local environmental values. Quote attached to application.
Nest pole camera (provided for use by local Landcare group)	Technology or electronic equipment		\$1,000.00	\$1,000.00	
Mulch provided by local Council (20 cubic metres @ \$50.00 per cubic metre)	Landscaping and building/infrastructure materials		\$1,000.00	\$1,000.00	Council confirmed availability
Volunteer time - to prepare site and build nest boxes (50 hrs @ \$30.00/hr)	Volunteer time		\$1,500.00	\$1,500.00	Parent and local Landcare group volunteers
Landcare Facilitator time (2 hr week x 52 @ \$35 / hr)	Volunteer time		\$3,640.00	\$3,640.00	
Catering: 2 working bees x 15 volunteers @ \$15 each	Catering	\$100.00	\$350.00	\$450.00	\$100 for bread, remainder supplied by local shop
TOTAL (ex-GST)		\$4,450.00	\$7,790.00	\$12,240.00	

If you require any further information please email grants@landcareaustralia.com.au.